

Leonardo Gutierrez

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Orlando, FL 32824

Qualifications Profile

Meticulous Information Technology professional prepared to excel in the field through creativeness, design, communication, architecture, and the ability to easily and patiently transfer ideas from a client to the web.

Language

Fluent in **English** and **Spanish**, both written and spoken. Five years of **German**.

Technical Skills

- XHTML
- CSS
- Adobe Dreamweaver CS3
- Adobe Illustrator CS3
- Adobe Photoshop CS3
- Microsoft Office
- SSH Secure Shell
- JAVA
- Windows Movie Maker
- Camstudio
- Audacity
- Some experience with Flash and PHP

Education

Bachelor of Science in Information Technology (Spring 2009)
Florida State University, Tallahassee, Florida

Experience Highlights

Web Designer for [Ready4Changes](#) Website

January 2009 – May 2009

Florida State University, Tallahassee, FL

- Managed all the graphical aspects of the website including the current logo
- Worked closely with the IT coordinator and project Manager/co-Principal Investigator to conceptualize, build, and design the current interface

- Collected images using istockphoto.com and was in charge of image manipulation as well as image implementation using Adobe Photoshop CS3
- Worked closely with the IT coordinator to conceptualize, build, and implement a CSS template
- Transferred all template designs from Photoshop to CSS using Adobe Dreamweaver CS3
- Became familiar with aspects of compatibility, PHP, and template implementation

Graphic Design and Web Marketing Specialist

January 2008 – May 2009

Big Love Productions (promotional group), Tallahassee, FL

- Designed fliers for Rayn Nightclub, Paradigm Nightclub, and Baja's Beach Club for use in internet advertisements using Adobe Photoshop CS3
- Designed printed materials for Rayn Nightclub for use in advertisement using Adobe Photoshop CS3 and Adobe Illustrator CS3
- Designed a shirt for Rayn Nightclub for use in advertising their Friday Night
- Worked closely with promotional manager to conceptualize and produce several videos for Rayn Nightclub for use in online advertisement using Windows Movie Maker
- Promoted several Nightclubs through word of mouth advertisement and use of social networking sites such as Facebook

Graphic Design Intern

September 2008 – December 2008

[Lorem Ipsum Design Studio](#), Tallahassee, FL

- Worked directly with co-owner producing posters for the Quincy Musical Theatre
- Collected images using istockphoto.com and was in charge of image manipulation and transfer to print using Adobe Photoshop CS3 and Adobe Illustrator CS3
- Worked closely with co-owner for the final production of the "Little Women" poster, used for the Quincy Musical Theatre in the Winter 2008

Assistant Manager

January 2006 – May 2009

Blockbuster Video, 1801 W. Tennessee St, Tallahassee, FL

- Managed and at times trained staff
- Handled customer issues that were out of reach for CSRs
- Prioritized duties around the store
- Balanced the safe and constantly dealt with cash